

The Catholic Academy Trust in East Berkshire
St Mary's Catholic Pre School

Manager:
Mrs. Truman

Telephone: 01628 627013
Email: stmaryspreschool@btconnect.com



St Mary's Catholic Pre-School
Cookham Road
Maidenhead
Berkshire
SL6 7EG

9.2 Supporting children with special educational needs

Policy statement

We provide an environment in which all children with special educational needs (SEN) are supported to reach their full potential.

- We have regard for the Special Educational Needs and Disability Code of Practice (2014).
- We have in place a clear approach for identifying, responding to, and meeting children's SEN.
- We support and involve parents (and where relevant children), actively listening to, and acting on their wishes and concerns.
- We work in partnership with the local authority and other external agencies to ensure the best outcomes for children with SEN and their families.
- We regularly monitor and review our policy, practice and provision and, if necessary, make adjustments.

Procedures

- We designate a member of staff to be the Special Educational Needs Co-ordinator (SENCO) and give her name to parents. Our SENCO is:

Barbara Johnston

- The SENCO works closely with our manager and other colleagues and has responsibility for the day-to-day operation of supporting Children with Special Educational Needs Policy and for co-ordinating provision for children with SEN.
- We ensure that the provision for children with SEN is the responsibility of all members of the setting.
- We ensure that our inclusive admissions practice ensures equality of access and opportunity.
- We provide a broad, balanced and differentiated curriculum for all children.
- We apply SEN support to ensure early identification of children with SEN.
- We use the graduated approach system (assess, plan, do and review) applied in increasing detail and frequency to ensure that children progress.
- We ensure that parents are involved at all stages of the assessment, planning, provision and review of their children's special education including all decision making processes
- We take into account children's views and wishes in decisions being made about them, relevant to their level understanding.
- We provide parents with information on local sources of support and advice e.g. Local Offer, Information, Advice and Support Service.
- We liaise and work with other external agencies to help improve outcomes for children with SEN.
- We have systems in place for referring children for further assessment eg Early Help Assessment and Education, Health and Care (EHC) assessment.
- We provide resources (human and financial) to implement our Supporting Children with Special Educational Needs Policy.
- We ensure that all our staff are aware of our Supporting Children with Special Educational Needs Policy and the procedures for identifying, assessing and making provision for children with SEN. We provide in-house training for parents, practitioners and volunteers.
- We provide a complaints procedure.
- We monitor and review our policy annually.

This policy was adopted by the Local Governing body of the Catholic Academy Trust in East Berkshire on _____

Signed _____ Manager of the Pre School

Signed _____ Chair of the Local Governing Body

St Mary's is a Pre School within The Catholic Academy Trust in East Berkshire: a charitable company limited by guarantee. Registered in England and Wales: Company Number: 8561153
Registered Office: Cookham Road, Maidenhead, Berkshire, SL6 7EG