

The Catholic Academy Trust in East Berkshire
St Mary's Catholic Pre School

St Mary's Catholic Pre-
School
Cookham Road
Maidenhead
Berkshire
SL6 7EG

Manager:
Mrs. Truman

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10.2 ADMISSION POLICY 2016-2017

STATEMENT

We are registered for 25 children per session and will take children in the September nearest to the child's 3rd birthday. Children are entitled to Nursery Education Funding the term after their 3rd birthday.

The number of pupils per session may not exceed 25, the availability of places is , therefore, restricted and will be made available according to the following criteria

- 1) Catholic looked after children and previously looked after children.
We would require proof of status from the local authority.
- 2) Catholic children with a sibling in the School at the time of admission.
We require a copy of the child's baptismal certificate and name of sibling.
- 3) Other Catholic children.
We require a copy of the child's baptismal certificate
- 4) Other looked after children and previously looked after children.
- 5) Other children with a sibling in the School at the time of admission.
- 6) Unbaptised children of a Catholic parent.
Proof of catholicity of mother or father- baptismal certificate or evidence of reception into the Catholic Church
- 7) Members of other Christian churches.

Evidence of baptism or, if baptism does not apply, the minister of the relevant denomination should make a declaration confirming that they are members of that church.

- 8) All other applicants. This category includes all children who do not fall within the above categories.

All applications will be filtered by this criteria. Date of application will also be considered when working through the waiting list.

DEFINITIONS

Catholic: baptised in a church which is in communion with the See of Rome or received into the Catholic Church.

Looked after child: a child in Local Authority Care or provided with accommodation in accordance with Section 22 of the Children's Act 1989. A previously looked after child who was looked after, but ceased to be so because he/she was adopted or subject to a child arrangements order (Section 8 - Children's Act 1989) or special guardianship order (Section 14 - Children's Act 1989)

Other Christian churches: churches which are members of "Churches Together in England". A list of member churches can be found at www.cte.org.uk

Parent: any person who has parental responsibility or care of the child

Sibling: brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, where the child for whom the place is sought is living in the same family unit at the same address as that sibling

The Local Authority: Royal Borough of Windsor and Maidenhead

The School: Saint Mary's Catholic Primary School

PARENTS MUST BE AWARE THAT ADMISSION TO THE PRE-SCHOOL DOES NOT AUTOMATICALLY CARRY ADMISSION TO THE MAIN SCHOOL. CHILDREN'S NAMES MUST BE REGISTERED AT THE MAIN SCHOOL FOR ADMISSION. IF YOU WOULD LIKE YOUR CHILD TO ATTEND ST MARY'S CATHOLIC PRIMARY SCHOOL PLEASE SEE THE SCHOOL OFFICE FOR A SUPPLEMENTARY INFORMATION FORM (SIF).

This policy was adopted by the Local Governing body of the Catholic Academy Trust in East Berkshire on _____

Signed _____ Manager of the Pre School

Signed _____ Chair of the Local Governing Body

Reviewed January 2016

St Mary's Catholic Pre School is a Pre School within The Catholic Academy Trust in East Berkshire: a charitable company limited by guarantee
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Registered Office: Cookham Road, Maidenhead, Berkshire, SL6 7EG