



St Mary's Catholic Primary School, Maidenhead
'Learning and Loving on our journey with Jesus'

**AMENDMENTS TO SAFEGUARDING POLICY AS A RESULT OF SCHOOL CLOSURE
 DUE TO COVID-19 OUTBREAK MARCH 2020**

Key Contacts

Role	Name	Contact number	Email
Designated Safeguarding Lead	Sandra Barry	01628 622570	sandra.barry@stmarys-maidenhead.org.uk
Deputy Designated Safeguarding Leads	Helen Wakeman Toni North Jane Tempest Gill Hague	01628 622570 01628 622570 01628 622570 01628 622570	helen.wakeman@stmarys-maidenhead.org.uk toni.north@stmarys-maidenhead.org.uk jane.tempest@stmarys-maidenhead.org.uk gill.hague@stmarys-maidenhead.org.uk
Head Teacher	Sandra Barry	01628 622570	sandra.barry@stmarys-maidenhead.org.uk
Chair of Governors	Jonathan Holder	01628 622570	gov.jonathanholder@stmarys-maidenhead.org.uk
Safeguarding Governor	Berj Tekerian	01628 622570	gov.jonathanholder@stmarys-maidenhead.org.uk

- All staff have DSL and Deputy DSL mobile numbers in order to contact if they are not on site.
- Staff reminded of policy regarding reporting to DSL if anything concerns them during contact with child or families – any concerns to be put in writing and discussed with DSL or Deputy DSL.
- All referrals to be made via DSL or Deputy DSL through Early Help and MASH team using online form.
- Whilst on site at least two members of teaching and/or teaching assistant staff to supervise children even if numbers are extremely low with a third member to assist with admin duties or emergency first aid.
- No volunteers in school during closure.
- School open to children with EHCPs and those with a social worker as well as the children of key workers.
- Class teachers and the Inclusion Manager are making contact with children with a social worker twice a week via a telephone call if they are self-isolating or not attending.
- Information sent to all parents about keeping children safe online while working from home and posted on school website.
- Protocol agreed with all staff about contacting parents/families during school closure e.g. telephone numbers are withheld during calls and a record is made of all calls.
- No live lessons to take place from staff's home. If staff choose to post a video to support learning they should dress appropriately, use appropriate language, film in an appropriate communal area and ensure that there is an appropriate backdrop to the filming.

- Parents have been asked to contact teachers through emailing the school.
- A weekly newsletter will continue to go to parents with reminders of who they can contact if they have a concern and lots of other ideas for seeking support if needed.

Sandra Barry 31st
March 2020