

The Catholic Academy Trust in East Berkshire
GOVERNING BODY of
St Mary's Catholic Primary School

TERMS OF REFERENCE
Teaching and Learning Committee

OBJECTIVE: To ensure that all children have access to outstanding teaching and learning within the context of the Mission Statement of St Mary's.

Membership

The membership of this group shall be a minimum of three governors one of whom must be the Chairman or Headteacher. The chairman will be chosen by this group. The group will co-opt non-voting members to assist it to discharge its responsibility effectively. Agendas will be circulated in advance to all governors who are welcome to attend any items of particular interest to them.

Quorum

For the purposes of any vote, the quorum shall be three voting members, including the Headteacher or the nominated member of the leadership team.

Meetings

The group will meet as and when required, but at least three times a year. Seven days' notice will usually be given.

Functions

For the Committee to guide and assist the school community in its strategy for continued development by:

1. Promoting outstanding outcomes for every pupil according to ability and aptitude and support improvements in Teaching and Learning, ensuring equality of opportunity
2. Ensuring that the attainment and progress of the children at St Mary's is at the heart of the Committee
3. Monitoring the implementation of curriculum policies, including the national curriculum to ensure that a broad, balanced curriculum is offered in the Catholic context of education.
4. Promoting and supporting curriculum development with reference to the Being Outstanding plan, the School Improvement and Management Plan (SIMP) and the mission statement of the school.
5. Understanding the progress of the pupils by being informed and understanding the monitoring, assessment and testing provisions within the school to make informed decisions.
6. Understanding and reviewing data, results and externally targets in line with school policy and guidelines.
7. Encouraging all governors to use their skills and knowledge to further initiative, ideas and research to improve teaching and learning within the school.

8. Having oversight of the provision for children of all abilities, including Gifted and Talented, Special Educational Needs and other specific areas including Pupil Premium
9. To actively monitor Governor visits to school by promoting and developing the Governor Visit programme in line with the Governor Visits Policy.

Report

All actions and decisions of this group will be reported to the full governing body at its next meeting.

Review

The terms of reference of this group will be reviewed as necessary, but at least annually.

Signed:.....

Date:

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Chair of Committee

ORIGINAL SIGNED AND DATED