

# The Catholic Academy Trust in East Berkshire

## St Mary's Catholic Primary School

### Over-subscription Criteria

#### **Priority Criteria**

Applications for admission to the School will be considered in order of priority according to the following categories with category a) having the highest priority. See Admissions Policy for definitions.

- a) Catholic looked after children and previously looked after children.
- b) Catholic children with a sibling in the School at the time of admission.
- c) Other Catholic children.
- d) Other looked after children and previously looked after children.
- e) Other children with a sibling in the School at the time of admission. 3
- f) Unbaptised children of a Catholic parent.
- g) Members of other Christian churches.
- h) All other applicants. This category includes all children who do not fall within the above categories.

If the School does not have sufficient places for all the children in a particular category, places will be allocated on the basis of distance from the School with children living closer to the School receiving the higher priority. If two children are exactly the same distance from the school, then a final tie breaker will apply. Lots will be drawn independently by the Local Authority to allocate the final available place.

#### **First Admissions**

Where the School is fully subscribed through the co-ordinated admissions scheme of the Local Authority, the Governors will maintain a waiting list from the National Offer Day in April and for at least one term in the year of admission. Children on the waiting list will be placed in the order of priority shown above. The waiting list will be updated to reflect any change in a child's circumstances. Late applications will be considered after all on time applications have been dealt with, and children will be placed on the same waiting list according to the same order of priority. A child's position on the waiting list may vary according to circumstances.

#### **In-year Applications**

Where the School is fully subscribed the Governors will maintain a waiting list for at least one term after a child has been added to the list. Children on the waiting list will be placed in the order of priority according to the criteria on the current Admissions Policy. The waiting list will be updated to reflect any change in a child's circumstances. A child's position on the waiting list may vary according to circumstances.