

THE FRASSATI CATHOLIC ACADEMY TRUST
ST MARY'S CATHOLIC PRIMARY SCHOOL MAIDENHEAD
SCHOOL ADMISSION APPEALS TIMETABLE (2019)

In year appeals : Appeals resulting from in year admission applications will be heard within 30 school days of the appeal being lodged

September 2019 first entry Appeals: for Reception admission in September 2019 will be heard according to the following timetable:

	Allocation day	Appeals lodged by	Appeals to be heard between
Primary Reception	15 April 2019	4pm on Wednesday 15 May 2019	17 June– 12 July2019

- Appeals lodged after 15th May will be heard within 40 school days of 15th May, or 30 school days of date of being lodged, whichever is the later date.
- Appellants will be sent notification of their appeal hearing at least 10 working days in advance of the hearing.
- Deadline for the Admission Authority submitting evidence: At least 11 working days before the date of the appeal.
- Appellants will be sent a copy of the Admission Authority's case 7 working days in advance of the hearing.
- Decision letters will be posted out within 5 working days from the date of the hearing .

Additional supporting information

If an appellant wishes to submit further evidence, which was not included with their initial appeal, they should ensure this is received at least **7 clear working days**, *not counting the day of postage or the hearing*, in advance of your appeal.

Only a short document, such as a doctor's letter not previously available, will be accepted up to 4 clear working days prior to the hearing. **Any additional evidence or information received after this deadline will not be circulated and may not be considered at the hearing.**